

Disaster Loan Assistance Program

Covid-19 Economic Injury Disaster Loan Application

Disclosures - two questions

Q1-You will be asked to pick one of the following organizations

Choose the last item which starts with "Applicant is a non-profit organization", etc.

Q2-You will be asked to check all of the boxes

Check all of the boxes as you will be attesting to the fact that none apply to the hall

Business Information

- | | |
|--|---|
| 1 Business Legal Name | Use the Halls Name as Shown on your 2018 or 2019 IRS Form 990 |
| 2 Trade Name | OK to leave blank |
| 3 Fed EIN | Same EIN as shown on you 2018 or 2019 IRS Form 990 |
| 4 Organization Type | Use C-Corporation |
| 5 Is applicant a Non-Profit Organization | Yes |
| 6 Is applicant a Franchise | No |
| 7 Gross Revenue for 12 month period prior to the date of disaster (January 31, 2020) | Use your fiscal year 2019 Gross Revenue |
| 8 Cost of Goods Sold for 12 month period prior to the date of disaster (January 31, 2020) | Leave blank |
| 9 Rental Properties (Residential and Commercial)
Only lost rents due to the disaster | Use expected lost rents between now and December 31, 2020 |
| 10 Non-Profit Cost of Operation for the twelve months prior to the date of disaster (January 31, 2020) | Use your fiscal year 2019 Total Expenses |
| 11 Combined Annual Operating Expenses for the twelve months prior to the disaster (January 31, 2020) for Secular Social Services Provided by a Faith Based Entity | Leave Blank |
| 12 List the Secular Social Services Provided by the Faith Based Entity | Leave Blank |
| 13 Compensation from other sources received as a result of the disaster | Dollar amount of any other sources of relief with the exception of lodge support |
| 14 Provide description of any other compensation sources | Leave blank unless an amount is shown in #13 |
| 15 Primary business address (cannot be a P.O. Box) | Use address as ashown on the 2018 or 2019 IRS Form 990 (or IRS Post Card) |
| 16 City | City used for mailing address |
| 17 State | State used City for mailing address |
| 18 Zip | Zip used for mailing address |
| 19 Business Phone | Primary business phone |
| 20 Alternate business phone | Use secondary number of a designated hall officer |
| 21 Business Fax | Only if business uses a fax machine |
| 22 Business email | Use business email or whatever email is most commonly used |
| 23 Date Business Established | Use the Secretary of State website business search
https://businesssearch.sos.ca.gov/ |
| 24 Current Ownership | Use the same date as "date business established" above |

Disaster Loan Assistance Program**Covid-19 Economic Injury Disaster Loan****Application Business Information -continued**

- 25 Business Activity **Facility Rentals**
- 26 Business Sub Activity **None of the below (pull down tab) unless one applies**
- 27 Number of employees as of January 31, 2020 **Full time, part time and regular contractors (i.e. janitorial)**
- 28 **Business Owner's Information: - Lodge**
- 29 Legal Name **Use formal name of primary owner (usually your lodge)**
- 30 Street Address **Use Address as shown on the lodge 2018 or 2019 IRS Form 990 (or IRS Post Card)**
- 31 City **Use City as shown on the lodge 2018 or 2019 IRS Form 990 (or IRS Post Card)**
- 32 State **Use State as shown on the lodge 2018 or 2019 IRS Form 990 (or IRS Post Card)**
- 33 EIN **Use EIN as shown on the lodge 2018 or 2019 IRS Form 990 (or IRS Post Card)**
- 34 Zip **Use Zip as shown on the lodge 2018 or 2019 IRS Form 990 (or IRS Post Card)**
- 35 Business Phone **Use Master or Secretary Phone**
- 36 Business email **Use email of the officer in #35 above**
- 37 Business Type **Use" none of the above" choice from the drop down menu**
- 38 Ownership percent **Use 100% unless there is more than one owner for the hall. Then use a smaller Percentage**
- 39 **Owner/Agent 1-Use the Master's information** **Use ownership percent at 0% and answer No to each of the last three questions**
- 40 **There is a box on the form where you are asked if you are applying for up to a \$10,000 grant - Your answered should be YES**
- 41 **Submit the application but before you do make sure to print a copy for your records**
- 42 **You will also need to provide your bank account information so the funds can be transferred. You will need Bank Name, Account # and 9 digit routing number**